ARLIS/NA ONTARIO CHAPTER

Fall Business Meeting 2019
November 8, 2019

MINUTES

Date: Friday November 8, 2019, 10am-12pm

Location: Centre for Social Innovation (Regent Park)
Daniel’s Spectrum, 585 Dundas St E, Toronto, ON M5A 2B7

Present: Amy Furness, Catherine Spence, Daniel Payne, Irene Puchalski, Kate Johnson, Lynda Barnett, Margaret English, Michelle Johnson, Lesley Bell, Paulina Rousseau, Sarah Butterill, Olena Karbach, Shelley Woods

Regrets: Evan Schilling

Minutes: Shelley Woods, Secretary

1. Approval of Agenda
   - Agenda approved by Amy and seconded by Margaret

2. Approval of 2019 Spring Meeting Minutes
   - approved by Paulina and seconded by Michelle

3. Chair’s report (Kate Johnson)

   a) Social Events
      - Discussion of a fundraiser event at University of Toronto
      - Action Items:
        - Kate will send out a Doodle to membership
        - There will be a call for volunteers to help with set up

   b) Membership
      - Bundled Membership Pilot has been approved by all Chapters and will be implemented for the next renewal cycle (fall 2019/Jan 2020)
• ARLIS/NA is doing a pilot to allow for NA membership bundled with the chapter. Memberships are meant to be renewed annually. Pilot started yesterday. Chapter amounts still need to be settled.
• Bundled memberships for regular individual members may be renewed on the ARLIS/NA website now.
• Students and Retirees cannot access bundle memberships on ARLIS/NA website. They will need to renew / register with the ARLIS/NA website (pending updates) and contact our Treasurer for ARLIS-ON memberships.
• Associate memberships are still available (for the chapter only) and can only be purchased/renewed through ARLIS-ON Treasurer.
• Kate was in touch with the MOC group and ARLIS Canada regarding by-laws.
• **Action items:**
  o ARLIS/NA Memberships - student/retiree membership should hold off registering / renewing for the short term while ARLIS/NA sorts out the online applications.
  o Students, retirees and Associate members welcomed to renew ARLIS-ON memberships by contacting our Treasurer, Amy Furness.
  o Kate will follow up with MOQ and ARLIS Canada.
  o Arrange a virtual vote to update the wording of ARLIS-ON's by-laws.

c) Website
• ARLIS/NA site is planning to move to [Humanities Commons](https://humanitiescommons.org) as its web platform. Many other arts organizations use this platform.
• ARLIS/NA has confirmed that there are no annual costs for the chapters and it’s compatible with WordPress so transferring content should be straightforward.
• **Action item:** Kate will follow up with Humanities Commons regarding questions.
  o Would ARLIS the migrating?
  o Would they offer technical support?

4. **Treasurer’s Report** (Amy Furness)
• Short reporting period
• Generous donations
• Small disbursements
• PayPal is currently not being used
• Current bank balance $4546.81

5. **ARLIS/NA Awards - Melva J. Dwyer Award**
(Kate Johnson on behalf of Evan Schilling)
• Details about the Award are available on the ARLIS Canada website: [http://canada.arlisna.org/category/awards/](http://canada.arlisna.org/category/awards/)
• Jan 30, 2020 deadline for nominations
• Exceptional reference services in an art library
• Send to srackover@ecuad.ca

6. **ARLIS/NA 2020 Conference & ARLIS/NA-ON Chapter Travel Award** (Kate Johnson)
   - [ARLIS Conference 2020](#) - Missouri Preserve, Enhance and Re-imagine
     - Paulina, Kate, and Amy will be attending
   - Travel Award
     - Amount will be set at $750
   - Chapter money can be used to send people to Montreal.
   - Fundraising (like the silent auction) will be put toward the conference and travel award
   - Student members can advertise reasons to join ARLIS
   - Call for 2019-2020 Travel award committee:
     - Lesley Bell, Margaret English, and Amy Furness (Chair)
   - Action items:
     - Group will create the timelines, provide information to update the websiteMontreal conference will be end of April.
     - Deadline will be in Feb. 2020

7. **ARLIS/NA-ON Mentorship Program - Call for Mentors** (Paulina Rousseau)
   - [tinyurl.com/ARLIS-ON-Mentors](#)
   - Kate updated website to include information about volunteering as a mentor
   - Call for mentors.
     - Asking professionals working in art libraries for students, new graduates, new professionals (under 3 years)
     - Mentors need to have 3 years of experience
     - Discussion: Potential of coordinating a networking event at OLA Super Conference
   - Action items:
     - Complete the form to participate
     - Kate will share this outside of the group.
     - Send out to ARLIS-ON's Mail Chimp list (over 100 members)
     - Email any questions to Paulina and/or Kate

8. **Call for 2020 ARLIS/NA-ON Executive Officers & Call for Vice Chair Nomination** (Kate Johnson)
   - Chair: Paulina Rousseau
   - **Vice Chair/Chair Elect: OPEN FOR NOMINATIONS**
   - Treasurer: Amy Furness (2nd year of appointment)
   - Secretary: Shelley Woods (2nd year of appointment)
   - Student Representative(s):
- Western - Maria Napigkit
- University of Toronto - Michelle Johnson
- Past Chair and Ontario Representative for ARLIS/NA Canada: Kate Johnson
- Member at Large / Fundraising Projects: Margaret English

Action:
  - Vice Chair position is open. This opportunity is a 3-year commitment with a year for each role: Vice Chair, Chair and Post Chair.

9. Other Business

  No business was brought up by attendees.