



ARLIS Ontario Spring 2012 Chapter Meeting Minutes

Thursday, March 29th, 3:00 – 5:00pm
100 McCaul St., Room 600

Business Meeting: 3:30 – 4:00 pm

Regrets: Heather Saunders, Victoria Baranow, Linda Morita (and the Tours Committee), Karen McKenzie, Randal Speller

Present: Melissa Bruno (Vice-Chair), Amy Weir (Minutes), Adam Lauder, Victoria Sigurdson, Daniel Payne, Marta Chudolinska, Danielle Manning, Catherine Spence, Diane Peters, Peggy Haist, Emily Porta, Lucinda Walls, Jane Rhodes, Anete Ivsina, Nancy Duff, Max King, Irene Puchalski, Maureen Carter, Lesley Bell, Mary Williamson, Zita Murphy, and others.

1. **Welcome ARLIS Ontario and VRA Canada Members and Guests:**
Victoria Sigurdson & Melissa Bruno
2. **Introductions of 2012 Executives:** Victoria Sigurdson (past chair) introduced new Vice-Chair Melissa Bruno. Melissa also introduced 2012 Secretary (Victoria Baranow, in absentee).
3. **Approval of Fall Meeting Minutes:** <http://tinyurl.com/88r5xo2>: Minutes approved.
4. **(Vice-) Chair's Report (Spring 2012):**
 - Revisions of the Chapter Bylaws
 - Several amendments have been suggested for the Chapter Bylaws: Changes include differentiation between the responsibilities of both the Treasurer and Secretary, student representative to be a member of the Chapter executives, thereby allowing voting rights.
 - Documents from chapter are to be available electronically
 - Proposed amendments distributed to membership, available online for review: <http://tinyurl.com/86ot98m>
 - Voting on the changes will be held during the Fall Business Meeting.
 - Travel award: Unfortunately, no applications were received. Thanks and appreciation given to the travel award committee volunteers (Margaret English, Marilyn Nazar, and Anete Ivsina)
 - Melissa Bruno is now recognized as a signing officer for bank accounts.
 - Two fundraisers were planned and held over the winter, and together both events raised over \$4,000 in total for the Conference. Special thanks to OCAD University Library, Katya Pereyaslavskaya and other volunteers.
 - A Wiki has been created for executive Chapter members, to be used as a forum for collaboration, sharing of documents, 'training' of new executive members,



and the management of Chapter documents electronically. The Wiki will provide the Chapter with a general place to store all information.

- A Facebook page has been created for the Chapter – frequent updates reiterate and republish most of what is on the ARLIS listserv, including Chapter-related information. The page is intended to reach out to Chapter members to promote events, etc. The Student Rep page does the same, but is tailored to a student focus.
- A twitter account is in the works – to be created by Amy Weir.
- Ideas to revise the newsletter were discussed at a recent executive meeting and have been settled – with our increasing online presence and with email listserv it seems futile to publish a monthly newsletter.

5. **Treasurer's Financial Report (Spring 2012):** Provided by Heather Saunders, presented by Melissa Bruno.

- **Recent Income:** The majority of our income is from memberships. We have 46 paid members at present. The report breaks down the type of membership (regular, student, or retired, and one vs. two year). Thank-you to the individuals who made donations, which totaled \$35.00. The reimbursement of the cost of TTC tokens for conference attendees is listed as income. Note that it is also listed below in disbursements (i.e., expenses), so it balances out.
- **Recent Disbursements (i.e., Expenses):** The bookmarks were noted in the fall 2011 treasurer's report as a disbursement that had not gone through the bank yet (i.e, the cheque had been written but it had not been cashed). That is why it is listed again here. Reimbursement was granted by the executive for Heather Saunders to travel from Mississauga to the Toronto branch of CIBC to arrange for Melissa Bruno to be added as a signing officer. Coverage of Heather Saunders' membership was voted on in the fall 2011 meeting.
- **Adjustments:** One adjustment to the Fall 2011 minutes: In section 5, the minutes note that recent expenses include bookmarks and crayons for the promotion of the conference. It should be corrected to 'bookmarks only', as the crayons were accounted for in the spring 2011 treasurer's report.
- **Overall:** In the interest of transparency, a screenshot of our account is included in the report. Note that the balance of \$5,024.60 is within \$500 of what it was at this time last year, so we are in excellent shape. There are no accounts payable (i.e., no travel awards to be issued or other cheques to be written) or accounts receivable (i.e., no outstanding income), so the balance is accurate.

6. **Student Representative Nominations and Election:**

- Nominee: Emily Porta (MI Candidate, University of Toronto). Emily introduced herself to the meeting attendees.
- By default, Emily has been approved as the student rep for the upcoming year. The student rep positions will continue to commence in May and run until April.



7. **Announcements:**

Updates on new tours at the ARLIS conference: addition to the first nations tour. Linda Morita would like to acknowledge Lynda Barnett and Randall Speller for their efforts as volunteers.

8. **Celebration and recognition of ARLIS Ontario's member's efforts organizing the 40th Annual ARLIS/NA Conference, *Colouring Outside the Lines***

- Formal recognition and thanks on behalf of the Chapter for those who have dedicated their time and efforts to the conference organization:
 - Karen McKenzie, Jill Patrick as local co-chairs
 - Stephanie Frontz, Caroline Ann Fabian
 - Programming Committee: Daniel Payne, Laine Gabel, Zita Murphy, Mary Kandiuk, Jill Patrick
 - Workshops Coordinator: Mary Kandiuk
 - Website Coordinator: Philip Dombowsky
 - Publicity Coordinator: Victoria Sigurdson
 - Local Development Coordinator: Jill Patrick
 - Proceedings Editor: Ted Goodman
 - Tour Coordinators: Linda Morita, Sherman Clarke, Dorothy Tao
 - Exhibits Coordinator: Kari Horowicz, Larry Pfaff
 - Special Events Planners: Jeff Zoeller, Sara Malabar
 - Special Events Coordinators Katya Pereyaslavaska, Steven Spong
 - Hospitality/Registration Desk Coordinator: Peggy Haist, Danielle Manning
 - ... and all conference volunteers. Thank you!

9. **Short break**

10. **Business meeting followed by a presentation by special guest, Mark Pompelia (Rhode Island School of Design), on "Social Media": 4:15-5:00 pm**

11. **Adjournment:** Meeting adjourned.