



ARLIS Ontario Fall 2012 Chapter Meeting Minutes

Friday, October 19th, 2012 – 2pm to 5pm

140 St. George St., Faculty of Information, University of Toronto, RM 728

Business Meeting: 2pm to 5pm

Regrets: Linda Morita, Randall Speller, Emily Porta

Present: Melissa Bruno (Vice-Chair), Victoria Baranow (Secretary), Victoria Sigurdson, Daniel Payne, Catherine Spence, Heather Saunders (Treasurer), Katya Pereyaslavka, Steven Spong, Effie Patelos, Margaret English, Amy Weir, Farah Chung

Motion to accept the agenda: Victoria Baranow; seconded by Margaret English.

1. Motion to accept the Spring Meeting Minutes.

- Victoria S. noted that the previous minutes should have Victoria Baranow as “in absentia”; that under the student representative nomination and election it should say “acclimation” instead of “by default”; point 8 should indicate Karen and Stephanie as co-chairs and point 10 that it was arranged by Adam Lauder.
- Melissa B. put forward that the changes be accepted in principle.
- Heather motioned that the minutes be accepted with the changes discussed; seconded by Effie.

2. Vice Chair’s Report

- Since the Spring Meeting there has been two executive meetings to discuss fundraising and engagement. At these meetings Amy put forward the idea to have another panel similar to the one in the Spring of 2011, perhaps for Spring of 2013. They have come up with the tentative theme of social media. Two people have been found for the panel already, but am welcoming more suggestions.
 - Am currently looking for new ways to facilitate membership renewal – at the conference another chapter mentioned PayPal, so the executives (Victoria B. and Heather) went forward with setting up a PayPal option online through the website.
 - Still using the wiki account to collaborate within the executive. Have been looking for new ways to collaborate with other chapters, as Canadian chapters are fairly remote at the moment, such as a Canadian open source wiki on resources that are available.
 - Looking at scheduling the Spring 2013 meeting in London on either March 8th, April 5th, or April 19th with different options of things to do while there, such as tours.
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3. Treasurer's Report

- Currently 50 memberships, have \$4984.39 in the bank account as indicated in the screenshot provided to those at the meeting, which is within \$225 of where we were at the same time last year but have spent more due to giving a larger-than-usual donation to the reception at the conference.
- PayPal is set up, as noted earlier. There is a \$1.03 charge to PayPal per \$25 membership renewal.
- Vice Chair is another signing officer and have provided more details to the incoming treasurer to ease the transition, along with printing out correspondence from the past two years.
- No upcoming deposits expected.

4. Vote on Bylaws

- Revisions noted in red for the membership. With recent resignation of the student representative, Melissa suggested that the new person start up where Emily left off.
- Amy noted that as a previous student rep, that this was good coming into the position because she had time to prepare for things over the summer and represent the association to incoming students in the fall.
- Various adjustments were suggested by the membership, including not specifying email at article 7 B2; Daniel suggested that the Canadian Member at Large be included at various points where ARLIS/NA is mentioned.
- Motion to accept the changes to the by-laws and forward to ARLIS/NA and Canada: Margaret; seconded by Heather.

5. Election of 2013 Officers

- Vice Chair
 - Position is open, Margaret nominates Effie. Position is acclaimed. Effie introduced herself, noting that she's currently the acting head of the Architecture Library at the University of Toronto.
- Treasurer
 - Position is open – thanks extended to Heather for her hard work over the past years. Victoria B. nominates Amy. Position is acclaimed. Amy introduced herself, noting that she is currently a health sciences librarian at Humber and is interested in maintaining a connection with art librarianship.
 - Officially Amy will assume the position in January, but Heather and Amy will sort out the details sooner given that Heather is now living in North Bay.
- Student Representative
 - Emily Porta gave her resignation, the position is open. Daniel nominates Farah. Position is acclaimed. Farah introduced herself, noting that she is at OCAD as a reference intern and completed a practicum at CTV over the summer.

6. Online Membership Renewal

- Victoria B. did not have a computer on hand but explained that there are two main options – either subscription where PayPal completes your renewal for you

automatically each year. This subscription option does not include the student membership. The second option is a one-time renewal where the person would have to return to the site each year to renew. There is also an 'unsubscribe' option on the site.

- Heather mentioned that if one wanted to pay the full membership fee and ensure that the chapter received the full amount instead of a portion going to PayPal, they can still pay via cash or cheque, though there is a small deposit fee for cash and cheques.
- Margaret suggested having a "Donate" button on the site.

7. Spring 2013 Meeting in London

- Effie and Daniel noted that the university has a large library and archives that would be worth visiting, but that travel between there and the public library might be difficult.
- Melisa noted that she's researching costs of carpooling to London from Toronto.

8. Fundraising Initiatives

- Melissa will put out notice about the Spring Panel on the listservs, will look for volunteers, and noted that they may videotape (and need consent forms). There will be an entrance fee with a discounted fee for members. Daniel noted that there is a curator at OCAD that is interested in the topic of narrative, which could be weaved into the topic of social media.

9. Melva Dwyer Award Nominations (Daniel Payne)

- The award has been announced via the listserv and is on the ARLIS/NA Canada website. He urged people to apply and nominate others. There was a wide variety of submissions last year and the topic of reference work is not intended to be narrow. Three community members are on the jury and the due date is December 31st.
- Would like to elevate the knowledge of it, such as a sticker for the award to put on the items. ARLIS/NA site has a list of the previous winners.

10. Conference Travel Arrangements (Effie Patelos)

- Effie asked about the costs and possible deals, as WestJet currently lists around \$740 for a return flight. Possibilities with group bookings? Victoria B. noted that flying from Buffalo is much cheaper, but one needs to find a way from Toronto to Buffalo.

11. Inforum Collection at the iSchool, University of Toronto

- Talks have been going on about putting the Inforum collection off-site as there are space issues. The space is possibly to be needed for archival labs. FIAA is upset about this and a student has discussed it at the Progressive Librarians meeting. MISC have heard that the students will get a say on the issue.

Melissa asked for a motion to adjourn given that it was time for the tour. Margaret motioned to adjourn. Meeting adjourned at about 5:05 pm.