

ARLIS/ONTARIO
SPRING BUSINESS MEETING
York University - 15 June 2006

Those PRESENT: Heather Saunders, Mary Kandiuk (Meeting Host), Michelle Laing (Chair, ARLIS/Ontario), Marilyn Nasserden (ARLIS/Canada), Linda Morita, Irene Puchalski, Tammy Moorse, Robert Fabbro, Eric Schwab, Daniel Payne, Jill Patrick, Janet Muise, Lynda Barnett, Peggy Haist, Catherine Spence, Pearl Santopinto, Karen McKenzie, Geoff Piersol, Lesley Bell, Joan Parsons.

A Welcome was extended to all from Mary Kandiuk and Mary Archer (University Librarian)

INTRODUCTIONS

Thanks were extended to Mary Kandiuk for hosting the meeting, to Daniel Payne for getting out the newsletter, and to Eric Schwab for updating the ARLIS/Ontario website. There is more to come regarding the website.

A Welcome was also extended to Marilyn Nasserden (University of Calgary) who is our new ARLIS/Canada representative.

The rules for the 50/50 draw were explained by Janet Muise, and are to be used as a quick fundraiser for the chapter. Fundraising will be important over the next few months.

Members and guests went around the table and introduced ourselves.

ADDITIONS TO/APPROVAL OF MINUTES OF 14 OCTOBER 2005

Minutes from October were reviewed. Most of the items on that agenda have found there way onto today's order of business.

No additions to the agenda, except for the discussion about a Toronto Conference (depending upon time).

CHAIRS REMARKS (Michelle Laing):

What a wonderful ARLIS/NA conference in Banff! The organizers "wowed" everybody with a superb program. There was an excellent turnout, and a lot of young librarians and new blood. There were lots of new ideas and resources being advertised at this conference. Some of our members were presenters at the conference (Randall and Daniel). The Ontario Chapter prepared two raffle baskets and they didn't really sell for what they were worth, so Michelle will

pass on her ideas to Marilyn Nasserden about fundraising for future conferences. Next year's conference is in Atlanta, Georgia, and today is the last day for proposals.

ARLIS/NA BANFF CONFERENCE:

ARLIS/CANADA (MARILYN NASSERDEN): There were 480 members registered for the conference at Banff, and there were an equal number of exhibitors from previous years, so the organizers were pleased. 84 Canadians attended which is a very high percentage. Thanks were extended to Arlis/Ontario for contributing to the Opening Reception and the Travel Award. Thanks were also extended to Jill Patrick, who was one of the organizers, and to all others who contributed to its success.

TRAVEL AWARD REPORTS: Catherine Spence, Heather Saunders and Randall Speller were each given five minutes to present their report. These will appear on the website in the near future.

There is only one travel award for next year in Atlanta (\$750.00)

STUDENT REPRESENTATION ON THE EXECUTIVE BOARD: One of our recommendations was that there be a student representative on the Board and this was approved last fall. Lawrence Stewart (FIS-UofT) will be our new representative. Unfortunately he could not attend today. We should try to attract more students from libraries across Ontario. We should also look at Library techniques programs in the Toronto region as well. These comments will be passed on to Lawrence for the next meeting (get his email).

TREASURE'S REPORT (ROBERT FABBRO): Robert passed out copies of his report. There are several new item lines; a contingency fund and a travel fund, to make the report more transparent and to ensure there is enough money in each to fund our activities.

Three **MOTIONS** were presented to the members by Robert Fabbro, that within our current bank account/financial statement:

A: That a contingency fund of \$2500.00 (minimum) be created; that this amount never be allowed to go below this amount without the approval of the executive, and that all monies taken out be replaced to keep the fund at the said level.

Seconded by Karen McKenzie, Carried.

B: That the travel fund of \$750.00 be listed under a separate budget line in the financial statements (there is no present need to establish a separate account): that all monies raised by donations, fundraising events, and meeting profits be put towards the use of the said travel fund. If we do not raise

enough money for the fund, then the award money shall be topped up from the regular account to a total of \$750.00 per award, as long as this does not affect the minimum total of the contingency fund.

Seconded by Karen McKenzie, Carried.

C: That all Membership fees will be spent on regular ARLIS/Ontario business expenses, and may be used to top up the Contingency fund and the Travel award.

Seconded by Irene Puchalski, Carried.

Should we put the contingency fund go into a GIC? or a higher interest account? (ING Direct). As it is often problematic to establish another business account, we should ask what TD (our current bank) has?

Should we be establishing a budget line for the welcome party donation for Arlis/NA conferences?

CHAPTER HISTORY (Janet Muisse): In preparation for the 2007 Conference in Atlanta the organizers want to create a timeline of ARLIS history and the various chapters. Janet Muisse has been organizing information on the history of the Ontario chapter. Please look through your files and see what you have from our early meetings (1992/3?). Try to do this in the next month or so. We can develop this into our own chapter history. There are also old photographs of previous meetings.

We have talked informally about setting up our own archive, and the OCAD is willing to house it. There should also be an online history.

ARLIS/ON LOGO (Janet Muisse): Everybody else had a logo at Banff so we think the Ontario Chapter should have one too. We will continue to use Lynda and Daniel's design until further notice. Perhaps an OCAD student could design something as a class project? There was general agreement with this proposal.

MEMBERS ISSUES:

A): MAILING LIST: A lot of people are not receiving notices so please let Robert and Michelle know of people who are falling off the list. Let's make an effort to keep everything up to date.

B): NEW MEMBERS: There are several people who do not attend meetings anymore. There is no one from the ROM who attends our meetings anymore. Please send us names of likely candidates and where they work, so we can create a master list and can contact potential members. Do we have someone

who is responsible for membership? Supposedly the treasurer, but perhaps a separate position would be useful. Daniel Payne and Tammy Moorse have volunteered to act as a membership committee. Music and theatre librarians are possible candidates? Artist-run centres?

ARTSTOR is coming to Toronto, and so it might be an opportunity to invite art-interested librarians who are attending to join us. A discussion followed on the benefits of ARTSTOR. Could the executive approach ARTSTOR and ask if we could work with them? Could they do a promotional presentation to our group. Tammy Moorse is in contact with them. Artstor will be presenting in Toronto.

C): **WEBSITE AND DIRECTORY:** Janet has done a survey of Arlis websites. One issue is privacy and access. Most don't have passwords and their members are all listed. Do we want a login for access to memberships? Think about it and get back to Janet. Janet will send out a survey after we have looked at several websites. Eric suggested it would be more welcoming to new or potential members.

We might want to consider paying for a hosting service (website). It gives you more space and more ability to establish passwords. A basic fee is \$19.00 per month. Other rates may be lower.

D): **ARLIS/CANADA CHAPTER AFFILIATION ISSUE** (Marilyn Nasserden): One issue raised at the conference in Banff was chapter affiliation with the national group (ARLIS/NA). The IRS (USA) went to ARLIS and told them their papers weren't in order, and that there had to be an official agreement between chapters and the national organization.

A final draft will be distributed in the next few weeks, but it states that members of the chapter executive and officers must be members of ARLIS NA¹. Other chapter members should also be national members, but they could also be added under another category called "guest". Technically a guest cannot be a (and have never been) member.

There were a number of suggestions and questions. Perhaps the chapter could afford to contribute to the memberships for officers? What about institutional memberships? What about tiered memberships.

What is the implication of the president signing this document and then having ongoing discussion with ARLIS? Will it automatically commit all members to

¹ Note that Board members of ARLIS/NA have always been covered by liability insurance; the issue for Chapter executives is that they are not and must be members to be covered by such insurance.

sign up? What will come back to the Chapters once we sign? What will each chapter get out of it? Can we hear back in writing?

Also note that ARLIS memberships can be taken off taxes as professional associations.

CHAPTER MEETING SURVEY: See below.

FUTURE MEETINGS: See below.

MOTION TO ADJOURN: The meeting adjourned for lunch at 11:51. During the lunch the Chapter Meeting survey was distributed and filled out by those in attendance, and the possible locations for future meetings were discussed, namely, Buffalo, Grimsby (Wazgoose), and a joint meeting with ARLIS/MOQ in Ottawa.