

**Minutes**  
**ARLIS/NA Ontario Chapter Spring Meeting**  
**Wilfrid Laurier University, Waterloo, ON**  
**Friday May 9, 2003**

**Members in attendance:**

Ingrid Hasse (University of Ottawa)  
Barb Duff (The Robert McLaughlin Gallery)  
Jean Stevenson (University of Waterloo)  
Karen McKenzie (AGO)  
Mary Williamson (retired Fine Arts Bibliographer)  
Beth McEachen (OCAD)  
Daniel Payne (OCAD)  
Michele Laing (University of Waterloo)  
Irene Puchalski (University of Toronto)  
Hildegard Lindschinger (Wilfrid Laurier University)  
Lynda Barnett (CBC)

Prior to the start of the meeting Hildegard welcomed everyone and introduced Sharon Brown, the University Librarian. Sharon delivered opening remarks, commending Hildegard for her planning of the meeting and also welcomed us to the Library.

**Business Meeting**

**1. Minutes of the Fall 2002 Meeting:**

The minutes were approved as posted

**2. Treasurer's Report:**

Catherine Spence provided an interim financial statement for the period January 1 to May 9, 2003. Mary Williamson asked if fund raising revenues were identifiable in the account.

Catherine said she indicates these on the deposit slips. She said we made approximately \$500.00 after expenses at the Christmas silent auction.

The travel award was not used and will roll over into this year's award for the annual conference in New York, April 2004. (Karen McKenzie moved to accept the report as read, Irene Pulchalski seconded the motion)

**Membership Secretary's Report:**

Catherine Spence reported that several students have applied as new members. Hildegard opened up the discussion on recruiting new members. It was agreed that this was not part of the Membership Secretary's function. Catherine said that she was sure many smaller institutions, for example the textile museum, aren't aware of our existence. Perhaps we need a brochure to promote ourselves and mention our web site.

Hildegard suggested a promotional committee be set up. Mary Williamson pointed out that we need a planned programme for future projects to tell potential members what we are about. Catherine Spence suggested we have membership privileges such as web site access and some social events. Ingrid Hasse suggested asking current members if our membership might get a discount on entrance to their institutions. Daniel Payne commented that a Communications Committee with an outreach function to contact institutions was needed and Hildegard said she would try to organize this. Karen McKenzie said that what is needed is a project that gets people working together over and above meetings: something that gives an incentive to work as a team focussing membership energies (like the directory). Mary Williamson said ensuring that these projects have a pool of money to proceed with is a reason to stay very active on fund raising and not rest on the laurels of our bank account. Hildegard said we need a fund raising focus with particular projects in mind.

If anyone has any brilliant projects for the chapter to undertake please either post them to CARLIS-L or let the executive know about them.

### **3. Fundraising Committee Report:**

We then discussed the History of Art Libraries project. Hildegard read an e-mail from Jo Beglo about the status of the project. She thanked us for our offer to financially support "HAL". Murray Waddington has asked for National Gallery funding and Irene P. said that money could be applied for through ARLIS/NA in the year that the project is to be completed. We will wait until all these amounts are known before deciding on our chapter contribution.

Hildegard said she would post Jo Beglo's prospectus to the Carlis web site if Jo approves. Mary Williamson pointed out that Jo would like more articles and Daniel Payne said that a Communications Committee could make sure that every member knew about such projects as "HAL".

Catherine Spence reported that Margaret English wished to step down from the fund raising committee. Hildegard asked that either Daniel or Catherine take over as chair and recruit one other member for the committee.

Ingrid Hasse suggested that any member with an institutional link should add it to the ARLIS/ON site if it is not already there.

Hildegard said that any news that a member wants put up on the web site should be e-mailed to Amy Marshall.

### **4. ARLIS/CANADA Representative Report:**

Irene Pulchalski, our Canadian Chair reported that she has attended a meeting in every chapter of ARLIS/CANADA this year.

She also chaired the Melva Dwyer Award Committee. This year's winner was Artexte for their bibliographical database of Contemporary Art available on their web site.

Irene reported that the new date for the annual meeting in New York, 2004 has changed to April 15-20th in order to avoid interference with Passover.

The meeting for 2005 will be held in Huston, Texas and the meeting location for 2006 is in the exploratory phase.

The members in Alberta are seriously interested in hosting the 2006 conference in Banff. It is hoped that ARLIS/Canada will be an equal partner in this huge undertaking. What is needed is a programme chair & committee to do some of the work from afar while the local committee makes the accommodation and local arrangements. If we don't help them it will be the small Southwest Chapter's second annual conference arranged on their own. A commitment is needed very soon because the invitation needs to be extended including an idea of the programme, local arrangements and people involved before the next board meeting at the end of August. Irene said this was discussed at the Canadian meeting in Baltimore and that she would be bringing it up at ARLIS/MOQ in a few weeks.

Please let Irene know if there is anything else that should be brought up at the board meeting.

Any special project funding applications to ARLIS/NA must be in by May 31st. This is an annual occurrence.

### **5. Discussion on direction for coming year:**

Hildegard agreed that we should volunteer our assistance to the Banff conference initiative.

Karen McKenzie suggested that we give the west a break and that since Toronto would have 5 new cultural buildings open by 2007 we should try for the annual conference then.

Irene said that the west was really determined about the Banff conference idea and that they will go ahead with their invitation but that Toronto should extend an invitation when all the buildings are completed.

Hildegard said that we need to set a framework to get cross Canada support from members. Perhaps we need a committee for programme planning including a local Banff component and another of chapter members from other Canadian areas. Daniel suggested that since the western members are so intent on Banff, we should consider this a chapter

project and get the whole country working together on the conference. Irene commented that the rewards of working on this would be incredible and that we will be able to count on the west for our Toronto bid in the future. She would like those who wish to be involved to let her know as soon as possible.

**6. Fall Meeting:**

Anyone with suggestions about the Fall Meeting should get in touch with Hildegard right away.

Leslie Bell is considering hosting the Spring 2004 meeting at Brock University in St. Catharines

**7. New Business:**

There was no new business.

Hildegard called for the meeting to be adjourned. (Motion: Karen McKenzie, seconded by Ingrid Hasse