

Minutes
ARLIS/NA Ontario Chapter Fall Meeting
White Mountain Academy of the arts, Elliot Lake, ON
Saturday, September 29, 2001

Members in attendance:

Irene Puchalski (University of Toronto)
Margaret English (Toronto Public Library)
Karen McKenzie (AGO)
Amy Marshall (AGO)
Larry Pfaff (AGO)
Jill Patrick (OCAD)
Randall Speller (AGO)
Lynda Barnett (CBC Design Library)
Thea de Vos (White Mountain Academy of the Arts)
Anne Sutherland (Toronto Public Library)
Catherine Spence (AGO)
Lesley Bell (Brock University)
Faye VanHorne (AGO)

Business Meeting

1. Minutes of the Spring 2001 Meeting:

The minutes were approved as read (J. Patrick and R. Speller).

2. Treasurer's Report:

I. Puchalski provided an interim financial statement for the period of May 1 to August 31, 2001. Two runs of periodicals were sold by M. Williamson in support of the fundraising initiative. K. McKenzie commended I. Puchalski for keeping the bank balance in a healthy state.

3. Nominating Committee Report:

The following slate of Chapter Officers for 2002 was presented and approved:

Past Chair: Amy Marshall
Chair: Larry Pfaff
Vice-Chair: Hildegard Lindschinger
Recording Secretary: Thea de Vos
Treasurer: Shelley Gullikson
Membership Secretary: Mary Williamson
Arlis/Canada Representative: Amy Marshall

4. Fundraising Committee Report:

A. Marshall presented the report on behalf of S. Gullikson. M. English suggested fundraising activities could be held in collaboration with arts events. A. Sutherland contributed additional ideas such as taking part in events such as book fairs.

5. **Chapter Bylaws revision, update:**
 - A. Marshall reported that revision to the Chapter Bylaws is still in progress.

6. **ARLIS/NA Annual Conference:**
 - A. Marshall encouraged everyone to attend the Annual Conference of ARLIS/NA which is also the first joint conference with the Visual Resources Association to be held in St. Louis, Missouri on March 20th to 26th, 2002. The Chapter is encouraged to make a donation to the Welcome Party; a \$100 donation is suggested. K. McKenzie moved that the Chapter send a donation of US\$100. to the Annual Conference Welcome Party. (Sec. J. Patrick) Approved.

7. **Conference Travel Award Committee report:**
 - A. Marshall will send notification regarding the Ontario Chapter Travel Award to members by email. I. Puchalski expressed concern that the current travel award amount of \$500 (Canadian) may be too low (discussion continued in other business).
Action: *R. Speller, K. McKenzie, L. Bell volunteered to serve on the Travel Award Committee.*

8. **Spring 2002 Meeting Program Committee:**
 - A. Marshall mentioned that the CARLIS Meeting proposed for the Banff location is not a certainty. Amy suggested that a committee be formed to plan the Spring 2002 meeting. The location has not yet been determined, however, a central Ontario location was recommended with Oshawa, a suggested possible location. Amy suggested that the Fall 2002 Meeting may be a joint meeting with the MOQ Chapter.
Action: *L. Pfaff, R. Speller, F. VanHorne, and L. Bell (tentatively) volunteered to serve on the Spring 2002 Meeting Program Committee.*

9. **Other business:**
 - L. Pfaff presented a gift on behalf of the Chapter to thank T. de Vos for hosting the Fall 2001 meeting at White Mountain Academy. He also congratulated A. Marshall for her work on the Chapter's web-site and for her overall contribution to the Chapter as Chair.

A. Marshall proposed a resolution to increase the amount of the Travel Award. J. Patrick supported an increase to the amount as a tool to increase membership by attracting new members. K. McKenzie moved to increase the amount of the Chapter Travel Award from \$500 to \$1000 Canadian (sec. by A. Marshall). Approved.

C. Spence recommended that any members serving on the Travel Award Committee withdraw from the Committee if applying for the Travel Award to avoid a conflict of interest.

K. McKenzie proposed that the Chapter pay the ARLIS/NA membership fee for the Chair and/or provide support for the Chair to attend the ARLIS/NA Annual Conference in the form of the conference fee. A. Marshall expressed support for the membership fee since it reduces the conference registration fee. The members present voted in favour of payment of the membership fee for the Chair

(Motion K.McKenzie).

Meeting adjourned.